

# Proceeding of the meeting of the IQAC, Lakhimpur Commerce College held on 21-10-2017

A meeting of the IQAC members and the Principal of the college was held today at 2.30 p.m. to discuss the agenda given below. The following members attended the meeting.

## Members Present :

1.	Dr. B. S. Behera	Principal and chairman
2.	Prof. S. Hussain	Co-ordinator
3.	Shri Aban Chandra Barman	Member
4.	Dr. Manoj Kumar Sil	Member
5.	Dr. (Mrs.) Harini Patowary Das	Member
6.	Shri Rajendra Prasad Borah	Member
7.	Shri Gopal Kumar Chetry	Member
8.	Shri Mahesh Chandra Bhagawati	Member
9.	Shri Manoj Kumar Tamuli	Member
10.	Dr. (Mrs.) Rupjyoti Bhattacharjee	Member
11.	Mrs. Bohnisika Bordoloi	Member
12.	Dr. Dadul Rajkonwar	Member
13.	Shri Parama Phukan	Member
14.	Mrs. Tarun Kumari	Member

## Agenda :

1. Distribution of the Revised format of manual for self study Report.
2. Distribution of the supporting documents required for different criteria of the S.S.R.
3. Any other related matter.

The meeting discussed all the items in the Agenda in details and after a thorough discussion took the following decision.

Action taken :

1. The Revised format of manual for S.S.R. Preparation is distributed among all the members of the IQAC. The Principal and Chairman requested the members to go through the new format carefully
2. All the committee for preparation of the seven criteria of S.S.R. in provided with Revised formats according to their criteria
3. A list of all the necessary documents which has to collected to upload with the SSR is also distributed to the convenors of the committees for the preparation of the criteria.
4. The meeting also discussed at length about the format of the students', Alumni and Guardian' feedback and decided that any New addition in the feedback form according to the Revised fomate of NAAC manual would be included from the next year.

The meeting ended with vote of thanks by the Co-ordinator Prof. S. Hussain.



Co-ordinator  
IQAC

Lakhimpur Commerce College  
North Lakhimpur, Assam

**Co-ordinator**  
**IQAC**

**Lakhimpur Commerce College**  
**North Lakhimpur, Assam**



Principal and Chairman  
IQAC

Lakhimpur Commerce College  
North Lakhimpur, Assam

Principal

Lakhimpur Commerce College  
North Lakhimpur, Assam