YEARLY STATUS REPORT - 2022-2023

Part A

Data of the Institution

1.Name of the Institution — Lakhimpur Commerce College

- Name of the Head of the institution — Dr. Lohit Hazarika

- Designation — Principal

- Does the institution function from its own campus? — Yes

- Phone no./Alternate phone no. — 03752-222359

- Mobile No: — 9101788974

- Registered e-mail — lccnlp@rediffmail.com

- Alternate e-mail — iqaclcc1972@mail.com

- Address — Lakhimpur Commerce College

- City/Town — North Lakhimpur

- State/UT — Assam

- Pin Code — 787001

2.Institutional status

- Affiliated / Constitution Colleges — Affiliated

- Type of Institution — Co-education

- Location — Urban

- Financial Status — Grants-in aid

- Name of the Affiliating University **Dibrugarh University**

- Name of the IQAC Coordinator **Dr. Dadul Rajkonwar**

- Phone No. **9706386327**

- Alternate phone No. **7896903049**

- Mobile **9706386327**

- IQAC e-mail address **iqaclcc1972@mail.com**

- Alternate e-mail address **iqaclcc1972@mail.com**

3.Website address (Web link of the AQAR (Previous Academic Year) https://lccollege.edu.in/uploads/files/AQAR%202021-22.pdf

4.Whether Academic Calendar prepared during the year? **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: https://lccollege.edu.in/uploads/files/Academic%20Cal%202022-23.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	**B**	**2.49**	**2023**	**07/02/2023**	**06/02/2028**

6.Date of Establishment of IQAC **12/05/2005**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Department of Economics	**Azadi Ka Amrit Mahotsav**	**ICSSR**	**2023**	**2,50,000/-**
Department of Commercial Law	**Azadi Ka Amrit Mahotsav**	**ICSSR**	**2023**	**2,00,000/-**

8.Whether composition of IQAC as per latest **Yes**

NAAC guidelines

- Upload latest notification of formation of IQAC

[View File]

9.No. of IQAC meetings held during the year   `4`

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?   `Yes`

- If No, please upload the minutes of the meeting(s) and Action Taken Report

No File Uploaded

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?   `No`

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

`Second cycle of Assessment and Accreditation successfully done`

`Two ICSSR sponsored National Seminar organized`

`External Academic and Administrative Audit conducted`

`Students Induction Programme conducted`

`RUSA 2.0 sponsored Training Programme on NEP-2020 implementation conducted`

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Planning to make Assessment and Accreditation	Assessment and Accreditation successfully done
Planning to conduct External Academic and Administrative Audit	External Academic and Administrative Audit conducted
Planning to organise Programme for holistic development of students	A number of programme conducted for holistic development of students
Planning to organise Awareness programme on financial literacy	Online and offline financial literacy programme conducted
Planning for Introduction of Add on courses	Five Add on courses introduced
Planning to conduct Professional Ethics for teachers	Conducted programme of Professional Ethics for teachers
Planning to organise programme on green environment	A number of programmes organised on green environment
Planning to conduct Internal Academic and Administrative Audit	Conducted Internal Academic and Administrative Audit
Planning to introduce BA Honours in English	BA Honours in English introduced
Planning to introduce PG in Commerce	Introduced PG in Commerce
Planning to continuous evaluation of Departments	All departments evaluated for Academic Activities
Planning to conduct Student Induction Programme	Conducted Student Induction Programme (SIP)
Planning to observe commemorative day	A number of commemorative days observed
Planning to conduct programme on Gender Issues	Conducted Workshop for Women
Planning to organise career awareness programme	Conducted career awareness programme in collaboration with District Industrial Department, Lakhimpur

Planning to introduce Innovation and Entrepreneurship Centre (IEC)	Inaugurated Innovation and Entrepreneurship Centre (IEC)
Planning to introduce Performance Appraisal System for Teaching and Non-teaching Staff	11 teachers got promoted on the basis of Performance Appraisal System
Planning to organise Awareness Programme on Health and Safety at workplace	Conducted programme on Health and Safety at workplace
Planning to conduct An awareness programme on Prevention of Sexual Harassment of women at workplace	Conducted An awareness programme on Prevention of Sexual Harassment of women at workplace
Planning to organise extension activities at adopted village	Organized programme at adopted village
Planning to organise entrepreneur/skill development programme/workshop	Organized Entrepreneurship Development and 6 day Workshop
Planning to prepare road map for NEP-2020 implementation	Road map for NEP-2020 implementation prepared

13.Whether the AQAR was placed before statutory body? **Yes**

- Name of the statutory body

Name	Date of meeting(s)
Governing Body	22/06/2023

14.Whether institutional data submitted to AISHE

Part A

Data of the Institution

1.Name of the Institution	Lakhimpur Commerce College
• Name of the Head of the institution	Dr. Lohit Hazarika
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	03752-222359
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• If yes, mention the amount		

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- Name of the statutory body

Name	Date of meeting(s)
Governing Body	22/06/2023

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2022	22/02/2023

15.Multidisciplinary / interdisciplinary

The institution offers two streams of undergraduate courses,

namely B.A and B. Com. Being affiliated to Dibrugarh University, it follows the curriculum designed by the parent university as per the UGC guidelines. The CBCS course introduced since June 2019 provides the choice for students to select from a wide range of subjects. The institution already has the Department of Mathematics and Statistics and plans to introduce Science stream in the near future. Along with the main course there are options of taking admission in a few Diploma and Certificate courses. Post Graduate course in Commerce has been introduced from Academic Session-2022-23 in regular mode under Dibrugrah University. Priority is being given on infrastructural and resource development to facilitate the smooth implementation of the multidisciplinary and interdisciplinary approach to education in the light of NEP 2020.The institution offers two streams of undergraduate courses, namely B.A and B. Com. Being affiliated to Dibrugarh University, it sticks to the curriculum designed by the parent university as per the UGC guidelines. The CBCS course introduced since June 2019 provides the choice for students to select from a wide range of subjects. The institution already has the Department of Mathematics and Statistics and plans to introduce Science stream in the near future. Along with the main course there are options of taking admission in a few Diploma and Certificate courses. Post Graduate course in Commerce has been introduced from Academic Session-2022-23 in regular mode under Dibugrah University. Priority is being given on infrastructural and resource development to facilitate the smooth implementation of the multidisciplinary and interdisciplinary approach to education in the light of NEP 2020.

16.Academic bank of credits (ABC):

The institution has formed an NEP Task Force as per the order of Directorate of Higher Education, Assam, dated 28th April, 20022 for implementation of NEP 2020 and execute, co-ordinate and communicate to DHE in this regard. The college has initiated measures to become Degree Granting Multidisciplinary Institution so that the institution can register at ABC for credit deposit and transfer. The institution has already collaborated with nearby colleges and has plans to enter into other professional institutions and bodies to develop academics and research.

17.Skill development:

Skilled-based courses are already included in the CBCS curriculum of B.A and B. Com programmes in different semesters. The institution has been providing one year PG Diploma course in translation (Under Shabda Bharati, recognised by Bharatiya Anuvad

Parishad, New Delhi) and Certificate course in Computer Application (DTP - Page maker and Photoshop, DTP- Page maker and Corel Draw, Tally 9.0 and Tally.ERP). Two Add on courses on Tax Procedure and Practices and Secretarial Pratice and Management has been introduced along with Computer courses. Six new Add On course have been introduced from the session 2022-23 on Spoken English and Personality Development, Film Studies and Media, Certificate course on Stock Market, Yogic Sciences, Self-Defence for Women and Interior Designing has been inroduced. The institution is getting ready to start a Knowledge Based Industry to provide vocational courses on Computer Hardware, Electrician and Plumbing courses, AC & Fridge repair and driving courses to create a group of skilled youths to address the issue of unemployment. To fulfill the mission of vocational and skill-based education of NEP-2020, the institution has set up Incubation and Entrepreneurship Centre under the aegis of the IQAC of the college.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

In accordance with the curriculum of CBCS course, a paper of modern Indian language (MIL) is compulsory for the UG students. Indian knowledge system has been incorporated in the courses by including classical Indian literary, political, educational, economics, historical and social thoughts and philosophies to develop the feeling of national integration and identification. Students are acquainted with Indian culture and traditions by observance of significant National and Regional days through participation in cultural, literary and sports activities. Field trips and excursions to sites of historical and cultural significance and museums are conducted by departments. Teaching in multilingual method and use of mother language in curriculum delivery is encouraged. The institution has facilitated online talk on Indian Literature (Purvottar ki Janajatiya Sanskriti mein Ram Katha aur Krishna Katha) and webinar on National Integration (Hindi Sahitya mein Rastriyata Bodh). the institution has Vivekananda Kendra study Centre where regular Swadhhya Varga classes are held which includes regularYoga practice.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The CBCS curriculum of the UG course under Dibrugarh University has well defined learning outcomes in terms of Program outcome, Program Specific Outcome and Course Outcome. The learning outcome based curriculum is aimed to develop specific knowledge, understanding, critical thinking and skills of the learners.

Accordingly different methods and strategies of teaching and evaluation are used by the faculties. The institution also facilitates flexibility in choice of subjects and courses.

20.Distance education/online education:

The institution does not have its own distance mode of education but provides facility to a large number of students to avail UG and PG courses under distance education through IGNOU, KKHSOU(Krishna Kanta Handique State Open University) and DODL (Directorate of Open and Distance Learning under Dibrugarh University). The institution has fully geared up to conduct online classes during the Covid pandemic situation in spite of initial limitations by using different apps like Google meet, Zoom, Teachmint and creation of Whatsapp groups for all classes. The blended mode of teaching has been functional even after the offline classes are resumed as a mode of interaction between teachers and learners.

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**175**

File Description	Documents
Data Template	View File

2.Student

2.1 Number of students during the year	**1730**

File Description	Documents
Data Template	View File

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**495**

File Description	Documents
Data Template	View File

2.3	**195**
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3.Academic

3.1	**44**
Number of full time teachers during the year	

File Description	Documents
Data Template	View File

3.2	**39**
Number of Sanctioned posts during the year	

File Description	Documents
Data Template	View File

4.Institution

4.1	**20**
Total number of Classrooms and Seminar halls	

4.2	**100.87**
Total expenditure excluding salary during the year (INR in lakhs)	

4.3	**27**
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Meeting of Principal and all the faculty members are held at the commencement of the session to discuss about the academic calendar, teaching plan, lession plan,formation of routine, distribution of workload and initiatives to be taken for effective implementation of curricula. Meetings are held every month to ensure that the plans are implemented and discuss future strategies. The academic calendar clearly reflects all the curricular and co-curricular activities of the institution for the year.

The class wise time table is prepared by appointed members at the beginning of the session including Remedial/ Tutorial and ICT enabled classes.

Departmental meetings are held at department level to distribute the classes among the teacher, prepare the Annual Teaching Plan, assess the results of previous exams, allot remedial classes, take regular update of thecompletion of syllabus and discuss the measures for successful imprrrovement of academic environment of the college.

Continuous internal evaluation is facilitated through sessional examinations, class tests, submission of home assignments, group discussions and seminars and maintaining the record of attendance by respective departments. Remedial Classes: Remedial classes are allotted to all the departments according to the need in the time-table. Along withoffline classes, classes were also conducted using different Apps like Google Classroom , Google Meet, Zoom, Teachmit, Whats app etc.by some department to facilitate learning in hybrid mode. Students are also provoded with online learning resources as per need.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	https://lccollege.edu.in/uploads/files/Academic%20Cal%202022-23.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The academic calendar of the institution represents the planning of the whole semester including the probable dates of sessional examinations, dates of submission of assignments, group-discussions, seminars etc.

As the college is affiliated under Dibrugarh University, the calendar is prepared in accordance to the academic calendar of the university.

The continuous evaluation process is carried out in three levels.

Departmental Level, Institutional Level and University Level

Departmental Level: The departments conducts class tests, sessional exams, collects assignments, organizes groupdiscussions and seminars, assigns project works as per the need of the curriculum. Timely assessment is done and notification of marks is forwarded to the institute.

Institutional Level: At the institutional level, the Examination Committee prepares the routine for sessional examination and co-ordinates in its conduct with the department. Marks of internal assessment are collected from the respective departments and forwarded to the University in the provided format.

University Level: An examination committee is constituted every year for the smooth functioning of all the internal and external examinations conducted in the college. It also facilitates to any kind of grievances by the students like errors in marking, re-evaluation, recounting etc and establishes communication with the university.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://lccollege.edu.in/uploads/files/Academic%20Cal%202022-23.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating	A. All of the above

University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	[View File](#)
Any additional information	[View File](#)

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

2

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	[View File](#)
Institutional data in prescribed format (Data Template)	[View File](#)

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

6

File Description	Documents
Any additional information	[View File](#)
Brochure or any other document relating to Add on /Certificate programs	[View File](#)
List of Add on /Certificate programs (Data Template)	[View File](#)

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

1179

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

1179

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

There is a compulsory course 'Environmental Studies' (AECC) in B.A. and B. Com II Semester course. The course integrates an introduction to Environmental Studies, concept of ecosystem, biodiversity, environmental pollution and environmental ethics to help students' identify the core issues of environment and sustainability.

B. A. (Hons) Economics: (i) Natural Resource, (ii) Ecosystems, (iii) Biodiversity and its Conservation, (iv) Environmental Pollution, (v) Social Issues and Environment, (vi) Human Population and Environment,

B. Com (Hons): (i) Auditing and Corporate Governance (ii) Human Resource Management, (iii) Business Law, (iv) GST-Indirect Tax

To ensure that simultaneity of theory and practice, the college has numerous societies that reinstate the values taught in class through hands on experience. Some of the activities are:

To strengthen the ideology of gender equality and social equality among student community, the college has a Women Cell which aims to promote gender equity and takes care of safety and security of

female students.

The college promotes environmental responsibility through the Eco Club, the Garden Committee and Orchidarium, and the NSS.

Academic programmes that address contemporary concerns such as gender issues, environment sustainability are organized to inculcate a good value system.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

1

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

117

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	A. All of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://lccollege.edu.in/data/page/feedback-reports/

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

700

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	[View File](#)

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

405

File Description	Documents
Any additional information	[View File](#)
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The learning levels of the students are assessed through major evaluation tools like semester examinations, home assignments, two sessional examinations and class tests that assess and identify the advanced, average and slow learners. Different departments also conduct group discussions, student seminars, quiz, oral tests, projects, etc. the students are guided and oriented at the time of admission to make them aware of the course, other activities, facilities available in the college, rules and regulations. The students are provided with the academic calendar and class routine at the time of admission. The college has also arranged online classes for students during lockdown period. Moreover, special strategies like tutorial, remedial classes, academic counseling, class notes, personal communication with guardians through letters and SMS are done with the slow learners. The advanced learners are provided with additional learning materials, reference books, link to e-resources, etc. The students are encouraged to participate in the departmental and national seminar. The teachers adopt bilingual medium of discussion in the class for easy learning. The writing skills are tried to develop among the students.

File Description	Documents
Link for additional Information	https://lccollege.edu.in/uploads/files/2_2_1(1).pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1730	44

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Lakhimpur Commerce College encourages student centric learning through various experimental learning, participative learning and problem solving methodologies to enrich learning. Different participative activities like NSS, group discussion, field visits, educational tours, seminars, etc are organised in the college that inculcate among the students the practice and habit of participative learning and problem solving methodologies. The college provides library facilities, computer lab, ICT based classrooms to support the students. Students are trained for basic life skills like Swach Bharat apart from other activities within the college. The all round development of the students is focused through extracurricular and co curricular activities. The student centered activities outside the classroom help the students to engage themselves in learning procedures. The students are taken for educational tours to the sites of interest to get familiar with different things of importance. These activities play significant role to acquire more information than learning during academic sessions. It helps the students to create a space for themselves to relax, associate and expose their talents and skills. The college has entrusted different activities by framing various committees to promote the welfare of the college.

File Description	Documents
Upload any additional information	[View File]()
Link for additional information	https://lccollege.edu.in/data/page/cie-system/

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The teachers of the college mostly adopted and practised the ICT enabled tools for effective teaching and learning processes. The laptops, smart phones and internet are commonly used by the teachers and the students. The teachers also effectively used ICT enabled tools like PPT presentations, YouTube links, video lectures, audio lectures, etc. Teachers used different methods like WhatsApp, Teachmint etc. for online classes.

File Description	Documents
Upload any additional information	[View File]()
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://lccollege.edu.in/uploads/files/4_1_3%20final.pdf

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

44

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	[View File]()
Circulars pertaining to assigning mentors to mentees	[View File]()
mentor/mentee ratio	[View File]()

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

39

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

14

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

17

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and

mode. Write description within 200 words.

1. Students are first informed about conduct of internal assessment in each paper/subject by the college through college Prospectus which is provided to them at the time of admission to Degree Semester Course.

2. Just after admission and after the commencement of the academic session, again, through formal notice, students are informed about internal assessment system and its significance detailing all the components of the assessment and marking system as well as the type of tests/sessional examinations to be conducted.

3. All Departments take care to see that students are well explained about the purpose/objective of the internal assessment system and how the marks obtained in internal assessment add to their securing a good division/class.

4.As per university guidelines, two sessional examinations are conducted.

5. The sessional examinations are conducted centrally by the college through an Internal Examination Monitoring Committee which fixes the date schedule of the examination in different subjects and allots invigilation duty to teachers.

6. The teachers of respective subjects accordingly take remedial measures for further improvement of students' performance in future tests.

File Description	Documents
Any additional information	[View File]()
Link for additional information	https://lccollege.edu.in/data/page/internal-assessment-mechanism/

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

*There is an Examination Monitoring Committee (Internal) in the college which redresses the

grievances of students related to internal assessment and evaluation in consultation with the

respective Heads of Departments.

*At first, the answer scripts of sessional examinations and home assignments are evaluated by the subject concerned teachers and for maintaining transparency and efficiency, these are randomly verified by the concerned Head of the Department.

*The answer scripts of sessional examinations are thoroughly evaluated and then shown to the students in class room for maintaining transparency and objectivity.

*Having received/heard the grievance of the student, the concerned subject teacher or the Head of the Department, redresses it at the earliest possible.

*After publication of results of the End Semester Examinations, if a student has any grievance in respect of his/her results in a particular subject/paper, he/she can formally apply through the Principal of the college to the university in a specified form with requisite fees for re-scrutiny within 10 (Ten) days of the publication of the results. The University takes care to publish the re-scrutiny results as early as possible.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	https://lccollege.edu.in/data/page/internal-assessment-mechanism/

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

PSO (Commerce)

Learn the fundamental concepts in all subjects within the faculty of Commerce

Acquire proper knowledge and skills in various areas of Accounting, Finance, Banking, Management, Marketing, Economics, Tax, Statistics, Research Projects, Information Technology, Business Environment and Business Communication.

Build capacity in the students to become good businessman, corporate executives, managers, entrepreneurs, teachers, academicians etc. and to serve society in that capacity.

PSO (ARTS)

Acquire knowledge, ideas and concepts in different subjects of Humanities such as English, Assamese and Hindi language and Literature, Political Science, Sociology, Education and Economics.

Develop in the students the sense of social responsibility, qualities of leadership and contribute to building up a great Indian society where the motto would be unity in diversity, social peace and communal harmony and inculcation of human values.

Course Outcome:

The student is deemed to have been successful in his/her learning by securing a good Grade, a good class/division or higher Credit Points which ultimately pushes him/her towards pursuing further higher studies/trainings leading to useful research, innovation, higher planning, policy making and in the ultimate, securing a good job for self-security and establishment.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	https://lccollege.edu.in/data/page/outcomes-and-course-outcomes/
Upload COs for all courses (exemplars from Glossary)	[View File](#)

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Programme Outcomes, Programme Specific Outcomes and Course Outcomes are all interlinked and hence the college evaluates their attainment through an integrated approach taking the student as the focal point during the period of his/her study at college and after he/she passes out of the college.

Internal examinations such as sessional examinations, class tests, oral tests, on the-spot tests are taken and home assignments are given and seminars and group discussion are held to judge the progress of a student. In cases where required follow-up actions

are taken for the betterment of the students. Students' progress and success are evaluated through their performance in End Semester examinations and the records are maintained in the following ways:

1. Recording total number of students securing top positions (among the best ten) in different subjects (Both Pass/General course and Major/Specialty course) in B. Com and B.A programs in the college as well as in the University.

2. Recording total number of students securing 1st class and distinction department-wise in Major/specialty course in B.Com and B.A.

3.Recording total number of students securing 1st division and distinction in Pass course in B.Com and B.A. 4.Recording total pass percentage of students in B.Com and B.A.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://lccollege.edu.in/data/page/outcomes-and-course-outcomes/

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

195

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://lccollege.edu.in/uploads/files/DU%20ANNUAL%20REPORT%202022.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://lccollege.edu.in/uploads/files/SSS%20REPORT.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

13

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

3

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

7

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to

social issues, for their holistic development, and impact thereof during the year

The college regularly organizes a number of extension activities in the neighborhood community to sensitize students to various social issues and responsibilities for their holistic development. The various departments of the college have been also organizing extension activities like International Women's Day celebration, Free Eye Camp, Observation of No Tobacco Day, Rally against Drag Abuse, Cultural Rally, Workshop on Acting for Creativity and Workshop on Self Defense for girl students. These functions have been organized with the co-operation of recognized members of neighborhood community who are experts in different fields.

These activities have been making apositive impact on the all round development of the students and helping them in widening their horizons. It has been developing their understanding of community relationship and their role in the development of Society. It has also helped them in understanding the value and consequence of team work.

File Description	Documents
Paste link for additional information	https://lccollege.edu.in/data/page/ncc-nss/
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry,

community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

9

File Description	Documents
Reports of the event organized	View File
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

706

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

4

File Description	Documents
e-copies of linkage related Document	**No File Uploaded**
Details of linkages with institutions/industries for internship (Data Template)	[View File](#)
Any additional information	**No File Uploaded**

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

4

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	[View File](#)
Any additional information	[View File](#)
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	[View File](#)

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The Institution has adequate numbers of class rooms and laboratories for facilitating the teaching learning process smoothly.

Classrooms: There are twenty well ventilated and adequately lighted class rooms with comfortable setting arrangement for students, chair, table and blackboard. Five out of these class rooms are equipped with ICT facilities.

There are one seminar hall cum classroom and one conference hall with LCD projectors, UPS and generator for backup and internet connection.

Laboratories: There are two laboratories- 1. Computer lab

2. Laboratory for Education Department

Both of these are equipped with basic facilities and equipments.

Faculty Rooms: There is a teachers' common room cum guest room with adequate sitting arrangement and other basic facilities. There are separate rooms for all the departments with computers and departmental library.

Students' Support Facilities: There are separate boys' and girls' common rooms. There are drinking water facility, canteen, first-aid service and toilets for students. There is an office room for the alumni.

Girls' Hostel Facility: The girls' hostel with eight rooms, toilets, separate kitchen and dining area.

Library: The central library of the college is situated in the 2nd floor of the main building with large reading room, e-resources, books, journals, magazine, news papers and internet connection

File Description	Documents
Upload any additional information	[View File]()
Paste link for additional information	https://lccollege.edu.in/data/page/infrastructure/

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution lays emphasis on integrating co-curricular activities as an essential component of its compulsory core courses. It has the basic facilities required for sports, games and cultural activities.

The institution has a second campus at Chukulibhoria with a playground with provision for multiple games like cricket, football, volleyball, kabbaddi, javelin throw, running etc. The area of the playground is ten (10) bighas out of the total area of twenty six (26) bighas. The indoor games like chess, carom, ludo, chinese checkers etc are held in the college campus while badminton and table tennis are held in the nearby Indoor Stadium.

The cultural activities and competitions are held in the auditorium and the Room no 8 with raised platform regularly while for college week and Freshmen Social stage is constructed in the open area.

There is a gymnasium in the college with adequate facilities for improving the physical health of the students.

Cultural and sports activities and competitions are regularly held in the college and students are trained to participate in Inter-college, Inter-district competition and Youth Festival held under Dibrugarh University every year.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://lccollege.edu.in/data/page/infrastructure/

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

6

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

6

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://lccollege.edu.in/uploads/files/4_1_3%20final.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View File](#)

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

48.87

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Automation of the Central Library of Lakhimpur Commerce College, North Lakhimpur begins from the installation of SOUL 2.0 (Software for University Libraries) in the year 2009. All the data in reference to Reference Books and Text books existed in the Library are entered in the Software to prepare book database where 8431 numbers unique entries and 19668 numbers multiple copies. Total 1739 numbers registered user under SOUL software in the Library. OPAC facility and services are available to support the Library user to find out their required documents available in the Library. Successfully updated SOUL 2.0 to SOUL 3.0 on 3rd January 2022 with the support from INFLIBNET, Hyderabad.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://lccollege.edu.in/data/page/library/

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources	**A. Any 4 or more of the above**

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	[View File](#)

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1.97

File Description	Documents
Any additional information	[View File](#)
Audited statements of accounts	[View File](#)
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	[View File](#)

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

40

File Description	Documents
Any additional information	[View File](#)
Details of library usage by teachers and students	[View File](#)

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institution has a well established air condition computer laboratory with total of 27 numbers of computers and internet facility. All the departments of the college also have their own computers. All the IT facilities including computers, internet facilities, and facilities of ICT enable classrooms and smart

classrooms are maintained and repaired regularly. The non repairable systems are disposed off. The necessary purchases as per recommendation of computer teachers and other academic and administrative staff are done by the authority of the college.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://lccollege.edu.in/data/page/computer-center/

4.3.2 - Number of Computers

27

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution	A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

13.58

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts.	[View File](#)
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View File](#)

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

There are established systems and procedures for maintaining and utilizing physical, academic and support facilities- laboratory, library, sports complex, computers, classrooms, etc. The institution maintains its computers and laboratory equipments from time to time by employing specialized personal from outside. There is a library committee constituted under the chairmanship of the Principal of the college which facilitates the smooth running of the library activates. The authority with the cooperation of the teachers monitors the facilities of the classroom improves it wherever necessary. The sports complex of the college situated in second campus is maintained by the authority in consultation with administrative and academic stuff, students and alumni.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://lccollege.edu.in/data/page/college-facilties/

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

10

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

`30`

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	`A. All of the above`

File Description	Documents
Link to institutional website	https://lccollege.edu.in/data/news-events/
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

`434`

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

`434`

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	`A. All of the above`

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

6

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

23

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

2

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	[View File](#)

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The goal of the College Students' Union is to work for the growth and promotion

of the students' interest in the college campus.The LCCSU is actively involved in

the general growth of the institution as well as in the organisation of the Annual

CollegeWeek,GeneralFreshers'Social,SaraswatiPuja,Fateha-Dwazdaham,SankardevTithi,IndependenceDayandRepublicDay.It also makes an effort to encourage students to participate in several intercollegel iterary,sports and cultural competitions as well as the Dibrugarh University's Youth Festival.The LCCSU has been a crucial organ of the institution since it strives to

combat ragging in the college campus,beautify the campus and keep the campus green. For the publishing of the Annual College Magazine and Wall Magazine, the Magazine Secretary of LCCSU collaborates with the Teacher-in-charge. The LCCSU has always been supportive and co-operative in the institution's administrative and academic activities, and it takes steps for improvement of the college on a regular basis.

File Description	Documents
Paste link for additional information	https://lccollege.edu.in/
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

5

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni Association of the institution contributes significantly to the development of the college. The Alumni Association of Lakhimpur Commerce College was registered under Society Registration Act, 1860. The institution reaches out to its Alumni Association from time to time for their professional support in guiding the students and development of infrastructure. The institution strives to create a long and sustaining relationship with its Alumni as they reflect the success of institution in carrying out its teaching learning objectives. The notable alumni are often invited as guest speakers in different functions of the college and they share their professional and entrepreneurial success stories with the students for the motivation of the students. Apart from their visit to the institution, the Alumni Association also is active on social media

platforms and remains connected with the institution.

File Description	Documents
Paste link for additional information	https://lccollege.edu.in/alumni/registration/
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	D. 1 Lakhs - 3Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The vision of the college is to contribute directly to transforming India into an equitable and vibrant knowledge society through high quality education to all section of the society. The college strives to achieve global status in the area of education and leadership by developing knowledge, skills and values of the students. The college develops a deep sense of respect among the students towards fundamental duties and constitutional values of India. The endeavor of the college is to produce true global students to make them compatible in the nation as well as globally.

The college will impart skill based and vocational education to develop self-reliant youth and assure employment guarantee.

Ensure inclusive and equitable quality education as per Sustainable Development Goal-4 (SDG-4) set up by the government of India.

Promote lifelong learning opportunities for all sections of students irrespective of caste, creed, sex, religion and socio-economic status.

Produce high quality and skilled students who are globally employable in the competitive market.

Use and develop rich talents and resources of the nation for the benefit of the society, country and world.

Produce good, efficient, responsible, self-dependent, forward-looking and patriotic youth force/citizens with scientific temper who will contribute to the knowledge economy.

File Description	Documents
Paste link for additional information	https://lccollege.edu.in/data/page/mission-vision/
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Decentralization management: The Institute supports a trend of decentralized governance system with proper and well defined interrelationships. The management of the institute is governed by Governing Body (GB) consisting of President, Teachers' Representative, VC nominee, Guardian Representative and Office Head Assistant. Regular meetings of the body are held for the effective and smooth functioning of the institute. All the main decisions related to the institute are taken by the Principal in consultations with the Head of the departments, conveners of different cells and the librarian. Principal is the academic and administrative head of the Institute and the principal and Secretary of the Governing Body.

Participative management: The institute always promotes the culture of participative management by involving staff and students in various activities. The Principal, HODs, staff members are involved to defining the policies and procedures, making guidelines and Rules/regulations pertaining to admission, placement, discipline, grievance, etc. At functional level the

faculty members participate in sharing the knowledge by discussing on latest trends/technology during Principal-Teacher Meet. The GB gives approval and suggestions for the procurement and introduction of new programs and welfare activities for the benefit of staff and students.

File Description	Documents
Paste link for additional information	https://lccollege.edu.in/data/page/institutional-distinctiveness/
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

A strategic and inclusive plan has been prepared by the Institution for the development of infrastructural facilities, academic development, extracurricular activities, extension activities and sports and culture. The strategic plan is prepared in view of the vision of the institution and the aim for its fulfillment strategically in a period of time. These targets have been set in consultation with all the stakeholders – the Governing Body, faculty members and office staff, alumni, management and the local community, NGOs and Consultant Agencies. For the implementation of the strategic plans of the institution, different cells and committees have been formed which works in co-ordination with the administration at both micro and macro level. The strategic plans are prepared encompassing all the major areas in accordance with the seven criteria of the NAAC assessment and accreditation.

A few strategic plans of the institution for the session 2022-23 are:

1. Becoming a Multidisciplinary Institution as per NEP-2020.

2. Collaboration with International and National organizations.

3. Promote Research Centre in the college.

4. Upgrade the college into university/ autonomous college.

5. Implementation of Four Year Under Gradute Programme as per guideline of Dibrugarh University.

File Description	Documents
Strategic Plan and deployment documents on the website	[View File]()
Paste link for additional information	[https://lccollege.edu.in/data/page/strareg ic-plan/](https://lccollege.edu.in/data/page/strareg-ic-plan/)
Upload any additional information	[View File]()

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The organizational structure of the college has the Governing Body, Principal, Head of the Departments, Teaching and non-teaching staff and supporting cells/ committees and departments as its essential components. The Governing Body is at the top of the hierarchy of the Organization and it takes the leading role in decision making process. The principal as the administrative head of the institution administers the academic and administrative plans and policies with the help of different committees, units and cells like IQAC, NAAC Committee, Examination Committee, Grievance Redressal Cell, Career Guidance Cell, Academic Committee, Admission Committee etc. The cells and committees are formed including members from teaching and non-teaching staff, student members and external members with a convener. The activities of the cells and committees are conducted under the guidance of the principal and in co-ordination with all the stakeholders. The administrative, academic and financial decisions are taken at appropriate levels in the hierarchy of the organizational structure. The institution functions in accordance with the rules and regulation of the Directorate of Higher Education, Govt. of Assam, Dibrugarh University and UGC with regard to recruitment, service rules, promotion, curriculum and management.

File Description	Documents
Paste link for additional information	https://lccollege.edu.in/uploads/files/6_2_2%20new.pdf
Link to Organogram of the Institution webpage	https://lccollege.edu.in/uploads/files/6_2_2%20new.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Welfare measures provided to Teaching and Non-teaching staff of the college:

- **Medical Allowance provided as per norms of Govt. of Assam**
- **Maternity Leave provided according to the rules of Govt. of Assam**
- **Child Care Leave provided according to the rules of Govt. of Assam**
- **Casual Leave provided according to rules of Govt. of Assam**
- **Duty leave to the faculties who are assigned duties by university or other Government organizations.**
- **House Rent Allowance as per Govt. of Assam rules**
- **Group Insurance Schemes**

Facilities provided to Teaching and Non-teaching staff of the college:

- **Safe drinking water facility**
- **Canteen facility**
- **Sanitizers at common room and departmental room**
- **Sports facility**
- **Computing facility**
- **Wi-Fi facility**
- **Workshops for faculty development**
- **Medical and Health check up facility**
- **Yoga and workshops for stress management**
- **Employees Welfare Funds.**
- **Grievance Redressal Mechanism for staff**
- **Prevention of sexual harassment at workplace through Internal Complaint Cell**

File Description	Documents
Paste link for additional information	https://lccollege.edu.in/data/page/college-facilties/
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

4

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

7	
File Description	**Documents**
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

19	
File Description	**Documents**
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institution has performance based appraisal system for the assessment of teaching staff which is done regularly. The

Performance Appraisal system of the teaching and non-teaching staff is based on the feedback collected from them. The faculty members are asked to fill up the Academic Performance Indicator (API) format at the end of the academic year. The Performa designed by the UGC is used in this regard. Teaching staff first calculate their API scores and after scrutinization by the IQAC, the principal finalizes the scores based upon the documental evidences submitted by the teachers.

Various criteria like Teaching, Learning and Evaluation, Co-curricular activities, Extension and Professional Development related activities, Research Publications, Articles and Chapters published in books, seminar presentation, participation in Orientation Course, Refreshers Course, Faculty Development Programme etc. are taken into consideration for appraisal of performance of Teaching Staff. It is also based upon his/her relationship with the students, colleagues and administration of the college.

The Appraisal System of non-teaching staff is based on the Annual Performance of the employees on the basis of different criteria like regularity, punctuality, performance of duties, leadership skill, interpersonal skills, job knowledge, understanding etc.

Based on the API scores the faculties are encouraged to take up more initiatives in their respective areas. The non-teaching staffs with unsatisfactory rating scale are provided with training and orientation programme to upgrade their skills and abilities.

File Description	Documents
Paste link for additional information	https://lccollege.edu.in/uploads/files/6_3_5%20Performance%202022-23.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institution regularly conducts internal and external audits at the end of each financial year.

- **The internal audit of the college is done by any one member from the faculty of Commerce stream.**
- **The details of all the financial transaction done during the year is maintained in the office of the Accountant of the college. During the audit, the verification of all the original documents duly signed by the Principal is done by the auditor.**
- **After the audit the report is consolidated and placed before the Governing Body for approval.**
- **The external audit is an independent verification of all the transaction from different heads including the admission fees, grants from RUSA, UGC and various scholarship grants etc throughout the financial year. It is done by a Chartered Accountant, Mr. Mukesh Pareek duly appointed by the college.**
- **The Internal and External audit of the college has been completed and updated till the financial year of 2023.**

File Description	Documents
Paste link for additional information	https://lccollege.edu.in/
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

3.33

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Mobilization of funds in the institution is done both from the internal and external sources.

The internal sources of fund mobilization in the college are:

1. Fees collected at the time of admission under different heads like Admission fees, building maintenance, common room, cultural, development, faculty improvement, ID card, library, NCC, NSS,poor fund, festival, municipal and Tuition fees.30% of the tuition fees is utilized by the institution and the rest has to be submitted to the government.
2. The college has a self- financing course of Computer Application. From the session 2022-23, five self financing courses have been introduced.

The External sources of fund mobilization are:

1. Salary Grant: The College receives salary grant from the State government.
2. IGNOU and DODL: Fund is generated from the distance learning centres in the institution like IGNOU, DODL and KKHSOU.
3. UGC, RUSA AND ICSSR Grants: Grants are received from the UGC, RUSA and ICSSR for the development and maintenance of Infrastructure, upgrade of the Learning Resources and Research (including grants for Minor and Major Research Projects).
4. The college generates revenue as venue charges for conducting competitive examinations (APSC, UPSC, TET etc.) recruitment examinations in banks, IGNOU Study Centre charges.

- The financial decisions are taken by the Governing Body and the Principal of the college is the DDO(Drawing and Disbursing Officer). The management of fund for different developmental works is done through the Purchasing Committee and the Resource Management and Maintenance Committee.

File Description	Documents
Paste link for additional information	https://lccollege.edu.in/
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC of Lakhimpur Commerce College has been playing a pivotal role in initiating different strategies and activities for the quality assurance in all spheres of the institution.

- All the academic and administrative activities of the college come under the purview of the IQAC and it has been working to improve the quality of education by suggesting new methods of teaching, use of ICT, vocational courses and introduction of Add On courses as per the requirement of NEP-2020.
- IQAC keeps a record of all the activities of the different departments, Cells, committees and students' union of the institution and on the basis of the documents and evidences prepares the Annual Quality Assurance Report (AQAR) for submission to the NAAC.
- The IQAC also initiates research related activities in the college by encouraging departments to conduct National/State/Departmental Seminars, workshops, talks and publication of magazine and journals.
- The IQAC initiates to conduct Internal and External Academic and Administrative audit of the institution.
- The institutional practice of feedback mechanism from different stakeholders is carried out by the initiation of the IQAC.
- The IQAC holds regular meeting of IQAC and all the stake holders for proper co-ordination of all the activities the college.
- The IQAC has taken initiative to implement the Four Year Under Graduate Programme (FYUGP) as per guideline of Dibrugrah University.

File Description	Documents
Paste link for additional information	https://lccollege.edu.in/data/page/iqac-initiative/
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC continuously strives to improve the teaching learning process of the institution.

- The IQAC coordinates with all the Heads of the Department of Commerce and Arts at the beginning of the session for the submission of Annual Teaching Plan. The Head of the Departments ensures the execution of the teaching plan and completion of the syllabus accordingly.

- Tutorial/ Remedial and extra classes are arranged to complete the syllabus in stipulated time and help the slow-learners.

- The Principal holds regular meeting of the Head of the Departments to review the academic performance of the Students and discuss measures to improve the teaching learning process.

- The IQAC keeps a record of the results of the students in the sessional examination and semester end examinations to review the learning outcomes of the students.

- The IQAC takes Students' Feedback regarding academic and co curricular activities of the institution and finds out the areas where improvement is needed to fulfill the teaching learning process effectively.

- The IQAC takes steps to improve the methods of teaching by introduction of ICT enabled Classrooms, Smart-Classrooms, Free wi-fi and e-resources in the library.

File Description	Documents
Paste link for additional information	https://lccollege.edu.in/data/page/about-iqac/
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for	B. Any 3 of the above

improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	

File Description	Documents
Paste web link of Annual reports of Institution	https://lccollege.edu.in/uploads/files/DU%20ANNUAL%20REPORT%202022.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Lakhimpur Commerce College has consistently strived to address the current issues like gender, society, problem concerned with women etc. Counseling is being done to the students to groom them and to deal with their concerned problems sensitizing them to issue related to gender and sexual harassment. The Equal Opportunity Cell plays a provocative role in solving the matters of gender equality and to avail all the facilities equally to the students under reserved categories as provided by the government.

The Women Cell of the college looks after the well being of the female teachers, female members of non-teaching staff and the girl students of the college. The Women Cell was formed with an aim to enhance self esteem and self confidence among women staff and girl students and to increase awareness in them by organizing various programmes on issues related to women empowerment, women rights and prevention of harassment against women. Every year during International Women's Day celebration on the 8th of March, resource persons are invited to speak on the rights, duties and issues related to women with a view to sensitize the girl students as well as the women members of the Staff on these areas.

File Description	Documents
Annual gender sensitization action plan	https://lccollege.edu.in/uploads/files/Action%20Plan.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://lccollege.edu.in/data/page/specific-facilities-for-women/

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	A. 4 or All of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid waste management:

In the institution the solid waste are generated from different sources. The biodegradable solid waste specially the fallen leaves and papers have been recycled by composting. The product compost is also utilized by the college as organic manure for saplings of trees and, flowers. Some of the non-biodegradable wastes are being sold as scrap for recycling. Some of the inorganic waste is dumped in selected site of the college and is picked up by the agents of municipality also. The organic waste is disposed off separately and later used as natural manure in the college campus. Dustbins in the campus are used to dispose off the solid waste.

Liquid waste management:

The liquid waste is drained into soak pits and there is no water clogging within the college. Moreover, due to non availability of

laboratory facility, there is no chemical waste generated in the college campus.

E-Waste management:

E-Waste are kept in the store room and later collected by scrap dealers for dismantling and recycling the e-waste.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	[View File](#)
Geo tagged photographs of the facilities	https://lccollege.edu.in/data/page/infrastructure/
Any other relevant information	[View File](#)

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Any other relevant information	[View File](#)

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

1. **Restricted entry of automobiles**
2. **Use of Bicycles/ Battery powered vehicles**
3. **Pedestrian Friendly pathways**
4. **Ban on use of Plastic**
5. **landscaping with trees and plants**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution has taken initiatives to provide an inclusive environment with tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities through the following aactivities:

- **Observance of Republic Day and Voters' Awareness Day**
- **Celeberation of Republic Day**
- **Celeberation Teachers day**
- **International Literacy day**
- **National Education day observed**

- **Mathematics Day**
- **Saraswati Puja was celebrated with active participation of all the staff and students**
- **International Mother Language Day was observed**
- **Department of Political Science organized Human Rights Day**
- **Bihu Function was organized by the college.**
- **Rabha Divas was celebrated in the college with a cultural programme.**

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Different programmes and activities are organized by the institution with support from the cells and committees to sensitize students and employees to the constitutional obligations.

- **A National Seminar under Aatmanirbhar Bharat Abhyan organised on 3rd and 4th March, 2023.**
- **Observance of Independence Day and Republic Day in the college**
- **Voters' Awareness Day was observed**
- **Human Rights Day observed by the department of Political Science**
- **Students are made aware of their constitutional rights and duties through the course curriculum in the classroom.**

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	**A. All of the above**

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution celebrates all the national festivals as well as the Birth and Death anniversaries of our national leaders and great personalities of our state.

- **The Independence Day and Republic Day are celebrated win great Zeal. The students are motivated to develop spirit of nationalism and contribute towards the development of their society and nation at large.**
- **Birth anniversaries of National leaders like Mahatma Gandhi (Gandhi Jayanti) and Sardar Vallabhbhai Bhai Patel(rastriya Ekta Divas) are observed in the college.**
- **Similarly a few regional significant days like Shilpi Divas, Rabha Divas, Chilarai Divas, Lachit Divas, Sahitya Divas, Sammanay Divas Commemorating the famous personalities of Assam from different field are also celebrated in the college regularly.**
- **International Women's Day has been celebrated by the Women Cell at Borbil, the adopted village of the college with active participation of all the staff and students.**
- **Shilpi Divas and Rabha Divas are celebarated in the college with song and dance programmes.**
- **The Death Anniversary of Dr. Bhupen Hazarika was celebrated in the college on 5th November 2022.**

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Title of the Practice: "Clean, Pollution Free, Healthy and Green Campus".

2. Objectives of the Practice:

- **The objective of the best practice is to maintain a clean, pollution free, environment friendly, healthy and green campus.**

3. The Context:

- **Since it is an Institution of Higher Education; imparting education in a clean, peaceful pollution free, eco-friendly environment is our bounden duty/responsibility. The very educational philosophy of our nation embodies that education should be given in a sound, secured, healthy and inspiring environment.**

4. The Practice:

- **The NSS & NCC units, Extension Service Cell, Internal Security and Cleanliness Committee, Transport Management Cell, Cell for Maintenance of Orchidarium, Women Cell, Community Development Committee.**

1. Title of the Practice: "Fostering Social Responsibility towards the local community and nearby Schools".

2. Objectives of the Practice:

- **The objective of the best practice is to extend the expertise of the institution to the local community and the students of the nearby schools through different programmes and extension works.**

3. The Context:

- **The role of Higher Education Institutions is diverse in the present context. The NEP-2020 has emphasized the overall development of students by providing quality and inclusive education.**

File Description	Documents
Best practices in the Institutional web site	[View File](#)
Any other relevant information	[View File](#)

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Lakhimpur Commerce College has produced some of the best graduates and shown outstanding academic performance under the Dibrugarh University. Besides the academic achievement, the students of the college has also excelled in the field of music and sports and has been bringing laurels in different Inter College competitions and Youth Festivals. The NCC team of the college is one of the best team in North Lakhimpur, Assam.

The institution also aims to develop the personality of the students through NSS, NCC, Vivekananda Kendra and provides them opportunity of skill development through Spoken English class and Translation Course under Shabdabharati. In addition the institution is also providing scope for learners to get enrolled in distance mode of learning and has opened study centre of IGNOU, KKHSOU and DODL, Dibrugarh University. Experienced teachers of the college are appointed as Co-ordinators of these study centres and they run the centres smoothly with full support from the Principal.

File Description	Documents
Appropriate web in the Institutional website	[View File]
Any other relevant information	[View File]

7.3.2 - Plan of action for the next academic year

- Promote complete research hub/centre in the college
- Collaboration with international and national organizations for teachers exchange/students exchanges/internship
- Placement activities to be covered for all students
- Staff orientation programme is to be continued.
- Students Induction programme is to be continued.
- The institution will be transformed into a completely E-governance.
- To achieve complete pollution free campus.
- Upgrading all classrooms to ICT enabled Class Rooms
- Books fair and inter-college debating competition to be organized.
- Generation of new sources of funding.
- Skill Development Center/Incubation Centre to be introduced
- More students oriented/development activities are to be conducted for life skill/soft skill/gender sensitization etc.
- National and International Seminars/conferences/workshops/FDP are to be organized by the Institution.
- Industry visit/field trips/educational trip for experimental learning will be enhanced.
- Use of alternative sources of energy to be enhanced in the institution.
- Optimum use of funds on welfare of weaker section of students.
- Zero waste policy will be taken in the institution.
- Students' counseling centre to be strengthens.
- Start a Centre for studies in Physical education.