

The college has been practicing various Best Practices. Prominent among them are:

A. Facilitating students to acquire minimum operational knowledge in banking and postal services to meet practical life needs:

1. Title of the Practice: 'Providing minimum operational knowledge to students in Banking and Postal Service'

2. Objectives of the Practice:

- To help students to have minimum practical operational knowledge on banking such as opening New Accounts, depositing and withdrawing money, preparing Demand Drafts, withdrawing money through cheques, transfer of money through green channels, ATMs and through online process and knowledge on banking schemes for educational purpose.
- To enable students to have practical knowledge on sending letters through Registered post, Speed post and sending Parcels and Value Payable Post (VPP). They will also have knowledge on postal orders and importance of revenue stamps and on opening of Savings, Recurring Deposit and Fixed Deposit Account, Public Provident Fund (PPF), National Savings Certificate(NSC), Kisan Vikas Patra(KVP), Postal Life Insurance, Monthly Income Scheme(MIS) facilities etc.
- To help orient students towards gathering knowledge on job prospects in banking and postal.
- To help students to develop in them a mindset to save money in banks and post offices and to invest minimum money for earning maximum profit through different liberal schemes.

3. The Context:

- To support the students by providing at least minimum transaction knowledge on banking and postal services.
- The practice includes visits to any commercial bank and post office in and around North Lakhimpur town by guiding them through orientation and awareness classes by invited resource personnel from banks and post offices.
- The scope of career prospects in the field of banking and postal sectors are also discussed in the orientation classes.
- Interaction with the banking and postal personnel's helps students in gathering more knowledge about these sectors and their job prospects.

4. The Practice:

- Theoretical knowledge on banking sectors and their transactions are provided to the students by engaging Faculties from the college.
- A group of students are selected for Field Visit to Banks and Post offices for the purpose.
- The groups are given mock Practice in filling of deposit form for cash deposit and withdrawal forms for cash withdrawal, filling up Demand Draft form, for preparation of bearer and crossed cheques, dropping of cheque to drop box, filling of KYC form, method of speed and registered post, ways to purchase NSC, KVP etc., filling of IPO, money orders, telegrams etc. etc.

5. Evidence of Success

- The best practice has been helpful to students in developing self-confidence and gaining knowledge for practical use in day-today life situations and helping people in the immediate neighborhood in this respect.
- The practice has been proved to be helpful in arousing interest in career prospects and facing competitive exams.
- The visits to banks and post offices have given exposure to the students to have a first-hand knowledge on official procedures related to customers' needs and developed smartness and outlook in them.
- The field visits for practical knowledge have indirectly contributed to generating more interest of students in theoretical knowledge in those areas.

6. Problems Encountered and Resources Required

- The practice has no financial involvement. Resource persons who have visited the college for this purpose have been arranged by the departments on request.
- Selection of students and formation of student-groups is a bit difficult as more number of students show interest and willingness to participate in such exercises.
- Under Semester System of teaching and evaluation, the college gets a limited time period for carrying out such practices and this time constraint does not permit to accommodate all students in this exercise.

B. Maintaining a clean, pollution free, healthy and green campus:

1. Title of the Practice: "Clean, Pollution Free, Healthy and Green Campus".

2. Objectives of the Practice:

- The objective of the best practice is to maintain a clean, pollution free, environment friendly, healthy and green campus.

3. The Context:

- Since it is an Institution of Higher Education; imparting education in a clean, peaceful pollution free, eco-friendly environment is our bounden duty/responsibility. The very educational philosophy of our nation embodies that education should be given in a sound, secured, healthy and inspiring environment. So, keeping this philosophical and ideological goals point in mind, the college has persistently tried to maintain a clean, pollution free, environment friendly, healthy and green campus for carrying out all activities for the all round development of students. Students, who are considered the axis of the entire educational system, are enabled to imbibe good habits and values so as to be useful in their future life.

4. The Practice:

- For maintaining a clean, environment friendly green campus, the NSS & NCC units, Extension Service Cell, Internal Security and Cleanliness Committee, Transport Management Cell, Cell for Maintenance of Orchidarium, Women Cell, Community Development Committee and Health & Hygiene Committee of the college regularly take up clean campus, pollution free programmes, health programmes etc.
- After the implementation of Swatchh Bharat Abhiyan from 2nd October 2016, the college has constituted a committee for implementation of Swatchh Bharat programmes. At the initiative of the committee, clean drives in the campus have been carried out.
- The Internal Security and Cleanliness Committee and Health & Hygiene Committee at regular intervals cleans the campus with help of NSS volunteers, students and the teachers.
- The teachers and the Students' Union of the college always try to maintain a clean peaceful, plastic free and pollution free campus.

5. Evidence of Success:

- The college claims to have been successful in keeping a clean, healthy and green campus for carrying out all activities.

6. Problems Encountered and Resources Required:

- For maintaining a clean, healthy and beautiful campus, the college has not faced any problem. Rather all stakeholders have extended full co-operation in this regard.
- The expenses incurred on this count are met from the College fund and NSS Fund.



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