



OFFICE OF THE PRINCIPAL

LAKHIMPUR COMMERCE COLLEGE

At/P.O.- North Lakhimpur, Dist.- Lakhimpur- 787001, Assam, India

Dr. Lohit Hazarika, MA, Ph.D.
Principal



Ref. No.....

Date.....

**EXTRACT OF THE RESOLUTION OF THE MEETING OF THE
GOVERNING BODY OF LAKHIMPUR COMMERCE
COLLEGE HELD ON 27.04.2022 IN THE COLLEGE PREMISES**

RESOLUTION NO.14

The Principal and Secretary presented before the House the report of the feedback given by the students, teachers, alumni and employer for approval.

The Governing Body meeting after threadbare discussion on the Report, unanimously approved the same and advised the Principal and Secretary to take more effective steps for quality improvement on all fronts and pledges its full co-operation in this regard.

(Dr. Lohit Hazarika)
Principal & Secretary
Lakhimpur Commerce College
North Lakhimpur, Assam

(Dr. Muhidhar Puzari)
Principal & Secretary
Lakhimpur Commerce College
North Lakhimpur, Assam

Principal
Lakhimpur Commerce College
North Lakhimpur, Assam

INTERNAL QUALITY ASSURANCE CELL (IQAC) LAKHIMPUR COMMERCE COLLEGE



At/ PO: North Lakhimpur, Dist.- Lakhimpur, Assam, Pin- 787 001, India

Website : www.lccollege.edu.in

E-mail: lccnlp@rediffmail.com, iqac1972@gmail.com

Phone (03752)-222359, 222384, Fax : (03752) - 222384

District Head Quarter : North Lakhimpur



Ref. No.

Date :

ANALYSIS OF THE FEEDBACK SESSION 2021-22

During the academic session 2021-2022, a structured feedback has been collected from the various stakeholders of Lakhimpur Commerce College. Feedback collected from the Students, Alumni, Teachers and Employer in a specifically designed format reflected their opinions and suggestions regarding academic, co-curricular and infrastructural aspects of the institution. These were analysed by the members of the feedback committee of the college and submitted to the IQAC. The members of the IQAC had a discussion with the Principal and the chairman of IQAC and the recommendation of the meeting were forwarded to the concerned authority and persons through relevant channels for necessary action.

Action Taken Report on the summary of feedback from stakeholder for the academic year 2021-22

Improvement in ICT Facilities: The engagement of teachers in ICT enabled classroom has been increased using Wi-Fi and audio-visual facilities. A workshop and training programme for the faculties on uses of ICT tools were conducted by the Research Cell and Computer Science Department.

Blended Classes: In view of the demand of the students and guardians classes in blended mode has been arranged facilitate learning resources to the students through different Apps. Students are acquainted with the availability of different online resources in E-Pathshala, Shodh-Ganga, NDLI etc.

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Online Courses: Students are encouraged to enrol in different online courses offered by MHRD, Govt. of India through SWAYAM. In this regard orientation has been given on MOOC which provides an affordable and flexible ways to learn new skills and disciplines.

Teacher students Interface: The relation of the teachers with students has been further strengthened on one to one basis wherever the need arises on the suggestion received from the Guardians' feedback. Students are divided among mentors (assigned teacher) who will take special care of students as per the need. Regular meetings of Mentor-Mentee are held and correspondence is carried out through WhatsApp Group.

Value added programmes: Information and career Guidance cell (ICG Cell) has been continuing the career guidance programme for the benefit of students. The College organizes workshops and orientation programmes for carrier advancement, soft skills development, investment awareness at regular interval. The Alumni of the college has also been involved in placement facilitation of the students. Special measures have been taken for slow learners' by arranging remedial classes by the departments.

Five new Add On Certificate courses have been introduced by the college from the academic session 2021- 2022 for the greater interest of the students as per the suggestion of the Alumni.

Internal Evaluation system: Steps has been taken to make the Internal Assessment pattern regular in terms of conduct and evaluation procedure to identify the slow and advanced learners as per the suggestion of the faculties. Stress was given on attendance and participation in all the assessment tools used the Institution.

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Co-curricular Activities: Students are encouraged to participate in all co-curricular activities to bring out the talents of the students in various fields as per the suggestions of the stakeholders. Efforts are being taken to observe all the significant International and National Days involving the participation of the students, teachers, employers and alumni. Online literary competitions are held on significant issues and students are motivated to participate in Inter-college competitions.

Awareness Drives: Different awareness programmes are being conducted on issues like cyber security, climate change, anti- sexual harassment, environmental awareness etc encouraging students towards adopting good practices in these regards.

Infrastructure Development: The college Canteen has been developed to meet the demands of the employees and students. The construction of the Girls' Hostel has already been initiated. The Boys' and Girls' common room is further developed. The new RCC building has been completed and now used to facilitate the ICT enabled classrooms and seminar hall. The ground floor of the building is used for parking for both students and employees. The construction of gate and boundary wall at the second campus at Chukulibhoria has been started.

All the departments have been well equipped with computers and Wi-Fi facilities.

Sachin Bejhera
Coordinator
IQAC
Lakhimpur Commerce College
North Lakhimpur, Dist. Assam

[Signature]
Principal
Lakhimpur Commerce College
North Lakhimpur, Assam

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ANALYSIS OF THE FEEDBACK SESSION 2020-21

During this period, structured feedback has been collected from the various stakeholders of Lakhimpur Commerce College Alumni, Guardian, Teachers and students in a specifically designed format. The opinions given by the stakeholders were analysed by the members of the feedback committee of the college and submitted to the IQAC. The members of the IQAC had a discussion with the Principal and the chairman of IQAC and the recommendation of the meeting were forwarded to the concerned authority and persons through relevant channels for necessary action.

Action Taken Report on the summary of feedback from stakeholder for the academic year 2020-21

Wi-Fi and audio-visual facilities: Wi-Fi and audio-visual facilities based on the suggestions of the teachers and the students, Wi-Fi facilities are provided in the college campus and audio-visual facilities have also been provided in the ICT enabled classroom.

Online Classes: In view of the ongoing pandemic situation steps are taken to continue teaching-learning and evaluation process through online classes using online Apps like Google Meet, Teachmint, Zoom and creation of WhatsApp Groups for all virtual classes.

Teacher students Interface: The relation of the teachers with students has been further strengthened on one to one basis wherever the need arises on the suggestion received from the Guardians' feedback. Students are divided among mentors (assigned teacher) who will take special care of students as per the need.

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Value added programmes: Information and career Guidance cell (ICG Cell) has been continuing the career guidance programme for the benefit of students. The Alumni of the college has been involved in placement facilitation of the students.

Internal Evaluation system: Based on the feedback of the faculty members, the Internal Assessment pattern was made more rigorous in terms of conduct and evaluation procedure. Stress was given on attendance and participation in all the assessment tools used the Institution.

Cultural Programmes: To bring out the talents of the students in various fields, more effort was put by the institution in terms of scale and grandeur with reference to arranging cultural programmes in the college premises. A grand cultural procession was taken out by the students, teachers, Non-teaching members on the eve of the Annual College week. The Alumni supported the programme generously by providing vehicles and refreshment.

Infrastructure Development: A new well facilitated toilet for ladies staff was constructed based on the demands of the ladies teaching staff. The Boys and Girls common room was developed and a new RCC building was planned with parking facility in view with the space constraint in the college campus.

Deshul Deb Kenwar,

Coordinator
IQAC

Lakhimpur Commerce College
North Lakhimpur, Assam

Principal

Lakhimpur Commerce College
North Lakhimpur, Assam

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ANALYSIS OF THE FEEDBACK SESSION 2019-20

On the basis of the feedback collected from all the stakeholders of the college, the feedback committee prepared its report for the given academic session, 2018-2019 and submitted it to the IQAC. In preparing its report attention has been given particularly to those areas which need improvement. The suggestion given by the stakeholders are considered for serious discussion in IQAC meeting and the recommendations of the meeting are forwarded to the concerned authority for necessary action.

Action Taken Report on the summary of feedback from Stakeholder for the academic year 2019-20

Career Counselling and Personality Development Courses: Based on the suggestion of the stakeholders the ICG cell of the college has introduced career counselling and personality development courses for the benefit of the students. The students have shown satisfaction with the introduction of these courses.

Seminars and Workshops: The institution has been continuously working towards generating a research friendly atmosphere by organising national and departmental seminars and workshops to give exposure to the faculty as well as students.

Improvement in the Boys' and Girls' Common Room: There are suggestions from the committee for improvement in the Boys & Girls Common Room and toilet facilities. The college authority has taken the suggestions under consideration and assured to take immediate steps towards fulfilling them after an assessment of the required fund.

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Inclusion e-resources: The faculty members have suggested for inclusion of more e-resources in the library to keep the students updated about latest contents of study.

Diganta K. Das

Coordinator
IQAC

Lakhimpur Commerce College
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W. S. Chelam

Principal

Lakhimpur Commerce College
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ANALYSIS OF THE FEEDBACK SESSION 2018-19

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Feedback from different stakeholders of the college were obtained by distributing specifically designed format and after adopting the random sampling method from the data obtained the questionnaires feedback report has been prepared. All the views and opinion of the stakeholders were carefully examined and thoroughly analysed and incorporated in the curriculum.

Students play a pivotal role in the evaluation, development and enhancement of the quality of teaching-learning experience and their feedback allows the institution to evaluate how its service provision is viewed by one of its most important stakeholders. The students are satisfied with the different innovative practices used in academies like departmental seminars, group discussion, workshops etc. There is suggestion for more guest lecturer and increasing in the number of remedial classes. The students of B. Com. Programme have shown satisfaction with revised syllabus. Tailor made programmes are introduced for the benefit of the students and develop their entrepreneurial skills. For this entrepreneurial camps land personality development programme has been organised.

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The guardians' suggestions on the provision of vocational training to the students have been fulfilled to some extent by the implementation of Certificate Course on Computer Application for the students of both B. Com and B.A courses.

The faculty members are motivated to use audio-visual system for making teaching-learning more effective and lively. The institution aims to offer the best possible environment and learning experience to encourage students to perform according to their full potential and capability.

Diganta K. Das
Coordinator
IQAC
Lakhimpur Commerce College
North Lakhimpur, Assam

W. S. Chelam
Principal
Lakhimpur Commerce College
North Lakhimpur, Assam

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ANALYSIS OF THE FEEDBACK SESSION 2017-18

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During this period, structured feedback has been collected from the various stakeholders of Lakhimpur Commerce College like- Alumni, Guardian, Teachers and students in a specifically designed format. The opinions given by the stakeholders were considered for discussion in IQAC meetings. The recommendations of the meeting were forwarded to the concerned authority and persons through relevant channels for necessary action.

The heads of the different departments were entrusted with the task of assessing the students' progress and their response to the faculty and the subject in question. The heads and the faculty personally asked them their opinion on the course and the way it is being delivered to them. On the basis of the students' feedback, the Head of Departments took corrective measures which were under their domain and for the rest sent its report along with a number of suggestions that the departments deemed required to be immediately attended to. Feedback from alumni, parents and employees was also discussed by the IQAC and the college administration and remedial measures were taken where it was necessary.

Dijanta K. Duv

Coordinator
IQAC

Lakhimpur Commerce College
North Lakhimpur, Assam

W. S. Hehery

Principal
Lakhimpur Commerce College
North Lakhimpur, Assam